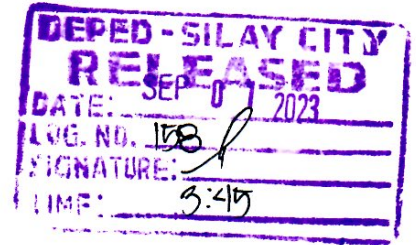




Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF SILAY CITY



September 1, 2023

**DIVISION MEMORANDUM**  
No. 327, s. 2023

**REGIONAL MONITORING OF THE SY 2023 – 2024 OPENING OF CLASSES**

TO: OIC- Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads

1. In compliance with DepEd Memorandum No. 043, s. 2023, Guidance on the Conduct of the Enrolment for School Year 2023 – 2024, adopts the guidelines stipulated in DepEd Order No. 035, s. 2022, which mandates the conduct monitoring, provide technical assistance, and gather issues, best practices, feedback, and facilitate timely submission of the enrolment update.
2. Public Schools Districts Supervisors (PSDS) together with the District Field Technical Assistance Team shall conduct monitoring of the Brigada Eskwela Monitoring Checklist to assess school readiness in the opening of classes.
3. Attached is the Brigada Eskwela Monitoring Checklist for your reference.
4. PSDSs shall gather all the tools in their respective districts and shall submit to **Roy P. Balinas - Senior Education Program Specialist or Sussett O. Salcedo - Education Program Specialist II**, Division Brigada Eskwela Coordinators on **Monday, September 4, 2023**
5. Immediate dissemination and compliance of this Memorandum is desired.

  
**SALVADOR O. OCHAVO JR. EdD, CESO V**  
Schools Division Superintendent

Enclosure.: As stated  
Reference: RM. No. 636, s. 2023  
To be included in the Perpetual Index  
under the following subjects:

CLASSES                      DATA                      SCHOOLS                      MONITORING AND EVALUATION



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Republic of the Philippines  
Department of Education  
REGION VI- WESTERN VISAYAS

**BRIGADA ESKWELA 23** MONITORING CHECKLIST

DIVISION: \_\_\_\_\_

NAME OF SCHOOL: \_\_\_\_\_

SCHOOL ID: \_\_\_\_\_

NAME OF SCHOOL HEAD: \_\_\_\_\_

No. of Enrolment: \_\_\_\_\_

No of Teachers: \_\_\_\_\_

**Part I Implementation**

(Instructions, Please mark the appropriate column. Be objective as possible.)

**A. Pre-Implementation Stage**

	INDICATOR	CONDITION (Check One)		REMARKS	Recommendation
		Outstanding	Satisfactory	If unsatisfactory, describe the problem	
1.	Level of the assessment on the physical facilities and maintenance needs of the school				
	• Classroom				
	• Furniture				
	• School grounds				
	• Toilet				
	• Others: <i>(Please specify)</i>				
2.	Compliance with the absolute prohibition on solicitation				
3.	Activities for the Brigada Eskwela Working Committee				
	• Public Awareness campaign				
	• Establishment of Partnerships for Resource Mobilization				
	• Handling of Administrative and Financial Matters				
	• Documentation				

## B. Implementation Stage

	Indicator	Points	Score	Good Practices	Recommendation
4.	Maintenance of Clean School:				
	• Zero litters	10			
	• Clutter-free (everything is well-ordered, arranged, and organized)	10			
	• Spill free (absence of spill water or liquids on floors, tablets, walls, etc.)	10			
	• Soil/Dust-free floorings and walls (absence of soil particles and mud)	10			
	• Zero garbage placed outside (hallways, school perimeter, school buildings, gym)	10			
	• Zero kuyagot (absence of special waste like waste props)	10			
	• Zero illegal postings (walls, posts, trees, etc.)	10			
	• Waste segregation compliance (no mixed waste)	10			
	• Absence of vandalism	10			
	• Presence of activity in preventing pollution, minimizing waste and caring for the environment	10			

## Part II. Volunteer Engagement

	INDICATORS	Best Practices	Specifics (Number/Amount)	Recommendation
5.	Number of Brigada Eskwela volunteers from the following groups working on the school.			
6.	Donations received for Brigada Eskwela/Resources Generated (Please specify)			
7.	Relationships in the community: (Describe)			

**Part III. Overall Assessment**

8.	How would you rate the overall implementation of Brigada Eskwela in the school?				
	<b>5</b> Outstanding	<b>4</b> Very Satisfactory	<b>3</b> Satisfactory	<b>2</b> Fair	<b>1</b> Poor
9.	How would you rate the spirit of volunteerism in the school?				
	<b>5</b> Outstanding	<b>4</b> Very Satisfactory	<b>3</b> Satisfactory	<b>2</b> Fair	<b>1</b> Poor
10.	Commendations/Suggestions/Recommendations:				

DepEd Regional Office \_\_\_\_\_

Schools Division Office Representative

Assessed by:

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Office: \_\_\_\_\_

Office: \_\_\_\_\_

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Office: \_\_\_\_\_

Office: \_\_\_\_\_

